

**Friends of the Western Philatelic Library – Minutes of BOD Meeting
August 26, 2009**

Attendees:

*Richard Clever; Gil Goodrich; Pierre Hahn; Ed Laveroni; Stuart Leven; Jo Skinner;
Roger Skinner; Mary Ann Stanfield;*

Meeting started: 5:05 p.m.

Minutes of July meeting

- Motion made to approve July minutes; seconded and approved. Minutes to be published on our website.

Reports & Correspondence

- Treasurer - Jo distributed the financial report. Thank you, Jo.
- Stuart L. – An assistant librarian from APRL inquired about the status of the BayPhil. Stuart L. sent her the latest electronic copy. Roy T. mailed out all BayPhils. Thank you Roy T. and Pierre H. – great job! Stuart L. forwarded an electronic copy of the latest BayPhil to our ECCB (archiving place).

By-Laws

- Group discussed the by-laws and will review at the Sept.30th meeting. Once the by-laws are finalized, they will be sent to the membership for approval. Stuart L. agreed to compile the responses sent via email and check non-email responses from the Post Office Box.

Jack Hughes Award

- Motion made, seconded and approved to use the criteria (written by Stuart L.) for the above award. Stuart L. will send a copy of the criteria to Vesma Grinfelds from WESTPEX.

Mailing of Books & Fees

- Stuart L. wrote the procedure and the BOD made some corrections. This will be discussed at the September 30th meeting.

BayPhil

- The group discussed producing the BayPhil in color and associated costs. No motion was made to change to color printing. We discussed the possibility of sending the BayPhil to those who want it via email (reducing the number of hard copies) and hard copies to the rest of the members. No motion made to make a change in distribution.

Director Vacancy

- Group discussed replacing a vacancy on the board; Ed L. made a motion, seconded and approved. Stuart L. to pursue a potential candidate.

Web Page

- Roger S. - We have moved to a new service provider. The URL is the same; our service provider is Host Monster. The BOD needs to discuss the administration of our website.
- Stuart L. talked about putting our card catalog on line. We will discuss this at another meeting.

Book Storage

- No further update given.

Misc.

- Richard C. sent out membership renewal letters to folks who have not paid their dues for more than a year. The BOD discussed removing those folks from the mailing. No motion was made to remove those folks from the current mailing list. Richard C. will provide an updated label mailing list for Roger S. to look at.

Action Item for the new BOD 2009

- Set up the new policies and the new libraries. (In process)
- Need a policy for storing items from other groups.
- Secretary to track action items.
- How to track Jack Hughes awards – Action Required: Stu Leven

Action Items for BOD 2010

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Next BOD Meeting: September 30th at FWPL at 5:00p.m.

Meeting ended: 6:30 p.m.