

## **Western Philatelic Library - Minutes of BOD meeting – August 27, 2008**

### *Attendees:*

*Tim Burgess, Richard Clever, Bill Dwyer, Gil Goodrich, Clyde Homen, Stuart Leven, Jerry Mix, Ed Laveroni, Jim Sauer, Jo Skinner, Roger Skinner, Mary Ann Stanfield, Roy Teixeira*

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Meeting called to order 7:00p.m.

### **Reports and Correspondence**

#### *Treasurer's Report – Jo Skinner*

- Budget was distributed; Stuart said we are  $\frac{3}{4}$  of the way through 2008 and over budget. We are covered by matching funds from Westpex and friends from other groups.

### **Committee Reports**

#### *APRL*

- Tim attended the recent meeting; Roger has a recording of the meeting for anyone who is interested.

#### *By-Laws*

- Tim informed the BOD Ed Laverone dropped out of the by-laws committee; Jim Sauer agreed to be chair.
- The Rocky Mountain Philatelic Library by-laws are the closest to WPL by-laws; we will use them as a model. Tim will send draft to members.
- Tim is checking on corporate status of WPL; we will need to file the paperwork with the Calif. Secretary of State. Stuart agreed to do the filing.

#### *Computer*

- Roy purchased a new laptop for the secretary to use for minutes.

#### *Database*

- Bill D. investigated several databases, their costs and applications. See Bill for further details. He will present a specific plan to the BOD; motion made and seconded.

#### *Directors*

- Jim proposed adding 1-3 directors to the roster. He made a motion to add: Tim Burgess, Bill Dwyer and Clyde Homen. Motion seconded with no opposition and motion carried.
- Will have election date once the by-laws are done.

#### *Donations/Volunteers/Incorrect Mailing Addresses*

- We don't have enough volunteers to streamline the donation and receipt process.
- Some donors are concerned about not seeing their donations listed in BayPhil.
- Roy needs help with following up on checked out books; Tim said he'd help.

- How do we solicit more volunteers for the library?
- We need a solution to the amount of incorrect mailing addresses for BayPhil. Move to next agenda.

*EBay/Pay Pal*

- Cash and checks are no longer accepted. Solution is to use the library credit card or personal credit card on PayPal.

*Raynor Center*

- BOD discussed the possibility of the Raynor Center becoming a branch library. We talked about the storage, rent, maintenance of the buildings and who owns the buildings.

*WPL*

- Group discussed how to educate folks on the fact that we are an education facility. We talked about organizing open houses, publicizing the library at stamp clubs, contacting the boy scouts and joining the local chamber of commerce.

Meeting adjourned at 8:47p.m.

Next meeting 9/24 5:00p.m.